



Montgomery County Veterans Treatment Court Attorney Check List

- Attorney & client discuss whether to pursue admission to VTC
- Client reads VTC handbook
- Client decides whether to pursue VTC and informs attorney
- Attorney completes application
- Attorney discusses application with district attorney
- District Attorney agrees or doesn't agree to VTC consideration (if DA doesn't agree, case remains in general sessions court)
- If DA agrees to VTC consideration, attorney obtains DA's signature on application
- Attorney gathers remaining necessary documents listed on application and submits packet to VTC Coordinator as soon as possible
- Attorney and client must attend VTC Orientation at 11:00 am on the 1st Monday of each month in the Juvenile Services classroom
- Once the application is complete and attendance at VTC Orientation is confirmed, VTC Coordinator presents application to the VTC team
- VTC team considers the application and votes whether to accept client (2nd Tue. Monthly)
- If client is accepted; VTC team considers and votes on proposed disposition of charges
- Attorney prepares contract with final disposition
- Attorney and client appear during VTC session and are informed of the VTC team's decision to accept or not accept client into the program
- Attorney discusses contract with client and confirms that client still wants to enter VTC
- Client informs the court if they want to enter the VTC program. If so; client signs contract in court and referring attorney is relieved pending graduation or removal from the VTC program.